



Dayton Dog Training Club, Inc.

Moraine, Ohio

Member of American Kennel Club

Member Association of Obedience Clubs and Judges

Key Policy

Initial Key Acquisition

- Only Full members in good standing are eligible for keys.
- A member may obtain a key by volunteering service hours or purchase.
- For members who have donated service to obtain a free key, there is an initial (one time) fee of \$10.00.
- For members who elect to obtain a key outside of the annual Billing for Membership Dues period, the cost or hours volunteered is prorated according to the following schedule.
 - May, June, July: \$300.00 25 volunteer hours
 - August, September, October: \$240.00 21 volunteer hours
 - November, December, January: \$160.00 14 volunteer hours
 - February, March, April: \$ 80.00 7 volunteer hours
- A \$10.00 fee will be assessed if a key is lost and a replacement key is requested.
- The Key Waiver must be signed BEFORE a key can be issued.

Key Continuance

- Only Full members in good standing are eligible to retain key privileges.
- Members can retain their key privileges in one of two ways:
 - By using this form to document 25 hours of club service during the year (May 1st– April 30th) and signing the Key Waiver.
 - By paying a fee and signing the Key Waiver.
- Key holders must sign the Key Waiver **EACH YEAR** or the key must be relinquished to the Financial Secretary.

Select ONE of the following:

Service for Key

I elected to give 25 hours of service to the club, or prorated hours for initial acquisition, and have recorded my contributions on the back of this form.

NOTE: If you do NOT currently hold a key, please include \$10.00 with this form. This is a one-time fee for new key holders.

Payment for Key

I have elected to pay for my key, as opposed to providing 25 hours of service to the club, and have enclosed \$_____to obtain/retain a key.

KEY WAIVER

(Check ALL to acknowledge that you have read the waiver)

- I am a full member in good standing.
- I agree to abide by the building rules of Dayton Dog Training Club as posted.
- I shall hold the club harmless from injuries/accidents to my dogs or myself caused by the use of this facility.
- I acknowledge that the key I receive shall be for my own use and shall not be given to anyone else nor copied.
- All non-key holding persons entering the facility with me shall sign the logbook and pay the appropriate fee.
- I shall not use the facility for anything other than dog training.
- I shall perform a minimum of 25-hours documented service per year or pay \$300 when yearly membership dues are due.
- I understand that lights, fans, heat, air conditioning, and locking all doors is my responsibility if I am the last to leave the building.
- I will not drag equipment across the floor and I will notify the building committee of any problems that arise or are present when I arrive.
- I shall not take agility or obedience equipment from the building without prior approval from the board and the applicable training committee.

Signed: _____ Date: _____

Print Name: _____

Submit completed form to Jon Skeans, Financial Secretary, 2238 Robin Hood Dr., Miamisburg, OH 45342

